

AWARDS4U

RECOGNITION & PROMOTIONAL PRODUCTS

1387 E. Lafayette St. Tallahassee, FL 32301
(850) 878-7187 FAX (850) 877-5753

GUIDELINES FOR ARTWORK SUBMISSION

- ★ All files must be **PC-compatible**. MAC files are not acceptable.
- ★ We accept files in these program formats: **CorelDraw 2019, Adobe Illustrator**
(include all fonts or convert text to curves)

Corel PhotoPaint 2019, Adobe Photoshop
(300 dpi min. resolution @ 200% of desired size)

Adobe Acrobat
(include all fonts or convert to curves/outlines)
- ★ We also accept the following file types: **.eps, .jpg/.jpeg, .png, .svg, .tif, & .bmp**
(300 dpi min. resolution @ 200% of desired size)

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Black & White

Good for all processes.
Clean vector art or 300 dpi min.

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Grayscale

Limited use; **NOT** for Lasering or Etching
Process prep charge may apply
(\$50/hr, 1 hr. min.)

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Color

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(\$50/hr, 1 hr. min.)

UNACCEPTABLE FILE / ART TYPES

Microsoft Word (.doc)

Microsoft PowerPoint (.ppt)

Web Graphics

Excel (.xls)

Picture Publisher (.pub)

Word Perfect (.wpd)

Business Cards

Faxes / Photocopies